

## MINUTES

1. Meeting was called to order at 6:57 PM. Present were Ron Broas, Joe Mazza, Wayne Melton, Pete Casella, Ken Wilson, Margaret McNamara, Ray McNamara, and Andi Broas
2. Pledge of Allegiance was recited
3. Presentations – None
4. Proposed Executive Session
5. Old business
  1. Approval of 12/2/21 District meeting minutes  
*Motion made to approve the minutes of the 12/2/21 meeting by Joe Mazza, seconded by Margaret McNamara; all in favor, so carried.*
  2. Pocatello district email – you can log on at mail.pocatellofiredistrict.com
  3. Board policies
  4. LENS program – Ken said everyone's licenses are clean; a couple may need to be talked to. Ron Broas brought up that the Commissioners should know if everyone's licenses are valid. Chief should know as well. Ken Wilson should bring a copy of report to each month's Commissioners meeting. Joe Mazza will be a part of it as well. Ken showed Joe Mazza how to get on the web site.  
**1/6/22 Need to eliminate & add some people; he will give the list to the Chief**
  5. Code of Ethics – need two members of the public and one fire company or officer member. Joe Mazza & Ron Broas to try to contact Roy (resident) about possibly being on the committee. Cannot hold public meetings until at least Sept. 4<sup>th</sup>. Joe Mazza will try to contact this gentleman. No public meetings until January for now. This item has been tabled. May be able to discuss in April. Ray McNamara will talk to the gentleman for possible May meeting.
6. Communications - public comments on the agenda items
7. Consent agenda -
  - Chief's report
  - Car #2 report
  - Car #3 report (LOSAP)
  - Medical Officer's report
  - President's report

*Motion to accept the Consent agenda made by Joe Mazza, seconded by Margaret McNamara; all in favor, so carried*
8. New business –
  - Treasurer's report  
*RESOLUTION: Be it resolved that the Pocatello Board of Fire Commissioners accept December's Treasurer's report. Motion made by Joe Mazza, seconded by Ken Wilson; all in favor, so carried*

- Chief is requesting to take one truck to Gary Ketcham's service on 1/8/22.  
*Motion to take one truck to Gary Ketcham's service on 1/8/22 made by Joe Mazza, second by Margaret McNamara; all in favor*
- Estimate from On-Site Apparatus Services dated 12/5/21 for motor & chassis inspection on Tanker 149 in the amount of \$929.98.  
*Motion to accept the estimate from On-Site Apparatus Services dated 12/5/21 for motor & chassis inspection on Tanker 149 in the amount of \$929.98 made by Joe Mazza, second by Ken Wilson; all in favor.*
- Estimate from On-Site Apparatus Services dated 12/5/21 for motor & chassis services on Engine 153 in the amount of \$1,095.40.  
*Motion to accept the estimate from On-Site Apparatus Services dated 12/5/21 for motor & chassis services on Engine 153 in the amount of \$1,095.40 made by Joe Mazza, second by Margaret McNamara; all in favor*
- Estimate from On-Site Apparatus Services dated 12/5/21 for motor & chassis services on Rescue 146 in the amount of \$851.24.  
*Motion to table the estimate from On-Site Apparatus Services dated 12/5/21 for motor & chassis service in the amount of \$851.24 made by Ken Wilson, second by Joe Mazza; all in favor. Ron Broas will call New City about status of truck.*
- Estimate from On-Site Apparatus Services dated 12/5/21 for motor & chassis service for Tower Ladder 150 in the amount of \$920.98.  
*Motion to accept the estimate from On-Site Apparatus Services dated 12/5/21 for motor & chassis service in the amount of \$920.98 made by Joe Mazza, second by Ray McNamara; all in favor*
- Estimate from On-Site Apparatus Services dated 12/5/21 for pump service on Engine 153, Tanker 149 and Tower Ladder 150 in the amount of \$1,308.00.  
*Motion to accept the estimate from On-Site Apparatus Services dated 12/5/21 for pump service on Engine 153, Tanker 149 and Tower Ladder 150 in the amount of \$1,308.00 made by Joe Mazza, second by Ken Wilson; all in favor*
- Invoice #9818 from Fisch Solutions for three-year lease on tablets in the amount of \$2,856.00.  
*Motion to pay invoice #9818 from Fisch Solutions for three-year lease on tablets in the amount of \$2,856.00 made by \_\_\_\_\_, second by \_\_\_\_\_; all in favor*  
  
*This item is tabled. Chief not sure of this invoice; will call*
- November 2021 statement from Stawnychy Financial Services
- Inspection certificate for Tower Ladder 150

- The following members have been voted on by the Company at their monthly meeting (subject to change upon the outcome of their meeting on Tuesday, 1/4/22): Aidan Cody, Mariann Cody, and Bobby Bogner.

*Motion to accept Aidan Cody, Mariann Cody and Bobby Bogner as new members made by Ray McNamara, second by Joe Mazza; all in favor*

9. Committee updates:

Apparatus Committee – Joe Mazza – **Lights done on Tower and brush truck; Car 2 needs tires (Stu to get prices)**

Budget Committee – Ray McNamara

Buildings and Grounds Committee – Margaret McNamara

Cancer Bill Committee – Ken Wilson

Communication Committee – Ray McNamara

Insurance Committee – Ken Wilson

LOSAP Committee – Joe Mazza

Membership/HR Committee – Margaret McNamara

Policy Committee - Ron Broas

Records - Andi Broas

Website - Andi Broas

NYS Discovery Law – Ray McNamara

10. Request for additions to the agenda

Board members may request additional agenda items, discussion items or requests for information. This will require a motion and a second with a majority approval.

- 2/3/22 meeting will start at 6:00 PM. Greg Townsend will give presentation at 6:00 PM and Giuseppe from Stawnychy Financial will give presentation at 6:30 PM
- New apparatus .... In maybe 5-6 months, need to get a Tanker Committee together
- Audit proposal – Pete Casella would be the contact for this; starting in February  
*Motion to accept the review and compilation review proposal from Kristen Crandall at a cost of \$1,500.00 made by Joe Mazza, second by Margaret McNamara; all in favor*

*Motion to end the meeting at 7:27 PM made by Margaret McNamara, second by Ken Wilson; all in favor*