

MINUTES

1. Meeting was called to order at 6:05 PM. Present were Ron Broas, Wayne Melton, Margaret McNamara, Ray McNamara, Ken Wilson, Joe Mazza, Pete Casella, and Andi Broas.
2. Pledge of Allegiance was recited
3. Presentations – 6:00 PM Greg Townsend, Marshall and Sterling
6:30 PM Zoriana Stawnychy, Stawnychy Financial
4. Proposed Executive Session - none
5. Old business
 1. Approval of 1/6/22 District meeting minutes
Motion made to approve the minutes of the 1/6/22 meeting by Ray McNamara, seconded by Margaret McNamara; all in favor, so carried.
 2. Pocatello district email – you can log on at mail.pocatellofiredistrict.com
 3. Board policies
 4. LENS program – Ken said everyone's licenses are clean; a couple may need to be talked to. Ron Broas brought up that the Commissioners should know if everyone's licenses are valid. Chief should know as well. Ken Wilson should bring a copy of report to each month's Commissioners meeting. Joe Mazza will be a part of it as well. Ken showed Joe Mazza how to get on the web site. **Ken Wilson is updating list (adding and taking off names); will work with Joe Mazza; list of names given out – Chief to take care of.**
 5. Code of Ethics – need two members of the public and one fire company or officer member. Joe Mazza & Ron Broas to try to contact Roy (resident) about possibly being on the committee. Cannot hold public meetings until at least Sept. 4th. Joe Mazza will try to contact this gentleman. No public meetings until January for now. This item has been tabled. May be able to discuss in April. Ray McNamara will talk to the gentleman for possible May meeting.
6. Communications - public comments on the agenda items
7. Consent agenda -
 - Chief's report
 - Car #2 report
 - Car #3 report (LOSAP)
 - Medical Officer's report
 - President's report

Motion to accept the Consent agenda made by Margaret McNamara, seconded by Ken Wilson; all in favor, so carried
8. New business –
 - Treasurer's report

RESOLUTION: Be it resolved that the Pocatello Board of Fire Commissioners accept January's Treasurer's report. Motion made by Margaret McNamara, seconded by Joe Mazza; all in favor, so carried

- Chief is asking to order officer fronts for the new members and their positions

Asst. Chief Hassenmayer (gold leaf)	\$225.00
Capt. Martin	\$ 56.00
Lt. Zuckerman	\$ 56.00
Lt. Parziale	<u>\$ 56.00</u>
TOTAL:	\$393.00

Motion to allow the Chief to order the above fronts for new members and their positions at the total cost of \$393.00 made by Joe Mazza, second by Margaret McNamara; all in favor

- Chief would like to purchase 4 batteries for the county radios from AC Communications. Cost is \$195.00 each X 4, totaling \$780.00, plus \$35 for shipping for grand total of \$815.00
Motion to all the Chief to purchase 4 batteries for the county radios from AC Communications. \$195.00 X 4, plus \$35 shipping, totaling \$815.00 made by Joe Mazza, second by Ken Wilson; all in favor
- Chief received a quote (#Q10737) from Advanced Paging Solutions for 7 pagers and charging stations for a total cost of \$5,260.50
Motion to move forward with quote Q10737 from Advanced Paging Solutions in the amount of \$5,260.50 made by Joe Mazza, second by Ken Wilson; all in favor
- Invoice #9818 from Fisch Solutions for three-year lease on tablets in the amount of \$2,856,00. This item was tabled from 1/6/22 meeting.
Motion to pay invoice #9818 from Fisch Solutions for three-year lease on tablets in the amount of \$2,856.00 made by Ray McNamara, second by Ken Wilson; all in favor
- Estimate #P122 from On Site Apparatus for repairs to tanker 149 in the amount of \$2,285.67
Motion to move forward with estimate #P122 from On Site Apparatus in the amount of \$2,285.67 made by Ray McNamara, second by Joe Mazza; all in favor
- Estimate #P222 from On Site Apparatus for repairs to engine 153 in the amount of \$1,475.00
Motion to move forward with estimate #P222 from On Site Apparatus in the amount of \$1,475.00 made by Ray McNamara, second by Joe Mazza; all in favor
- Receipt from FirePrograms to show that invoice #222047 for \$711.00 has been paid.
- Invoice from Marshall and Sterling 2021-22 group life renewal in the amount of \$4,350.96

Motion to pay the 2021-22 group life renewal invoice from Marshall and Sterling in the amount of \$4,350.96 made by Ray McNamara, second by Joe Mazza; all in favor

- Copy of fully executed radio agreement with the County of Orange
- 1099-MISC Control Report from Firefly
- Calculating COVID points for 2021
- Calendar year 2021 census update process from Firefly
- Calendar year 2021 LOSAP points certification
RESOLUTION: Be it resolved that the Board of Fire Commissioners approves resolution #232022, list of volunteer firefighters of the Pocatello Fire Department and the points earned by these firefighters during calendar year 2021.

Commissioner Broas	<u>Aye/Nay/Absent</u>
Commissioner Mazza	<u>Aye/Nay/Absent</u>
Commissioner Wilson	<u>Aye/Nay/Absent</u>
Commissioner M. McNamara	<u>Aye/Nay/Absent</u>
Commissioner R. McNamara	<u>Aye/Nay/Absent</u>
- Invoice #10039 from Fisch Solutions for tablet and mounting in the amount of \$675.00.
Motion to pay invoice #10039 from Fisch Solutions in the amount of \$675.00 made by Joe Mazza, second by Margaret McNamara; all in favor
- Invoice #2654 from Firefly for retainer for engagement for 1/1/22-12/31/22 in the amount of \$2,600.00
Motion to pay invoice #2654 from Firefly in the amount of \$2,600.00 made by Ray McNamara, second by Margaret McNamara; all in favor
- Letter from Secretary Dawn Morrissey confirming removal of members
- Letter from Dawn Morrissey listing line officers elected for 2022
- Email from sent from Ron Broas to Dennis Roberts at New City Fire Department, inquiring on the status of their new rescue
- Change in VFBL benefits
- December 2021 statement from Stawnychy Financial Services
- American Test center test report on aerial

9. Committee updates:

Apparatus Committee – Joe Mazza – oil changes have been done
Budget Committee – Ray McNamara - none
Buildings and Grounds Committee – Margaret McNamara - none

Cancer Bill Committee – Ken Wilson - none
Communication Committee – Ray McNamara - none
Insurance Committee – Ken Wilson – spoke earlier
LOSAP Committee – Joe Mazza – forms will be uploaded & sent to Firefly
Membership/HR Committee – Margaret McNamara - one
Policy Committee - Ron Broas - none
Records - Andi Broas - none
Website - Andi Broas - none
NYS Discovery Law – Ray McNamara - none

10. Request for additions to the agenda

Board members may request additional agenda items, discussion items or requests for information. This will require a motion and a second with a majority approval.

- Firefighter turnout gear and scott bottles
- *Motion to increase the employee theft blanket on Marshall & Sterling insurance from \$15,000 to \$100,000 at an additional cost of approximately \$100.00 per year made by Ray McNamara, second by Margaret McNamara; all in favor*
- *Motion to have Ron Broas sign Kristen Crandall's proposal for audit work made by Joe Mazza, second by Margaret McNamara; all in favor*

Motion to end the meeting at 8:08 PM made by Margaret McNamara, second by Ray McNamara; all in favor