

## MINUTES

1. Meeting was called to order at 7:31 PM by Ray McNamara, second by Joe Mazza; all in favor. Present were Joe Mazza, Wayne Melton, Pete Casella, Ken Wilson, Margaret McNamara, Ray McNamara, Andi Broas, and Ron Broas.
2. Pledge of Allegiance was recited
3. Presentations – none
4. Proposed Executive Session

*Motion made at 7:32 PM to enter into executive session made by Joe Mazza, second by Ray McNamara; all in favor*

*Motion made at 7:37 PM to enter back into the regular meeting by Ray McNamara, second by Joe Mazza; all in favor*
5. Old business
  1. Approval of 5/24/22 District meeting minutes

*Motion made to approve the minutes of the 5/24/22 meeting by Joe Mazza, seconded by Ray McNamara; all in favor, so carried.*
  2. Pocatello district email – you can log on at mail.pocatellofiredistrict.com
  3. Board policies
  4. LENS program – Ken said everyone's licenses are clean; a couple may need to be talked to. Ron Broas brought up that the Commissioners should know if everyone's licenses are valid. Chief should know as well. Ken Wilson should bring a copy of report to each month's Commissioners meeting. Ken Wilson is updating list (adding and taking off names); will work with Joe Mazza.

**6/28/22 Joe Mazza and Ken Wilson will sit together very soon to go over; Chief will to go the President to get licenses that are needed**
  5. Code of Ethics – need two members of the public and one fire company or officer member. Joe Mazza & Ron Broas to try to contact Roy (resident) about possibly being on the committee. Cannot hold public meetings until at least Sept. 4<sup>th</sup>. Joe Mazza will try to contact this gentleman. No public meetings until January for now. This item has been tabled. May be able to discuss in April. Ray McNamara will talk to the gentleman for possible May meeting.
6. Communications - public comments on the agenda items
7. Consent agenda -
  - Chief's report
  - Car #2 report
  - Car #3 report (LOSAP)
  - Medical Officer's report
  - President's report

*Motion to accept the Consent agenda made by Ray McNamara, second*

*by Joe Mazza; all in favor, so carried*

8. New business –

- Treasurer’s report  
***RESOLUTION: Be it resolved that the Pocatello Board of Fire Commissioners accept May’s Treasurer’s report. Motion made by Ray McNamara, seconded by Joe Mazza; all in favor, so carried***
- Statement from Marshall & Sterling
- Documentation of inspection of the new kitchen hood
- Neco Fire & Safety – pre-engineered restaurant fire suppression systems report 6/15/22
- Neco Fire & Safety – fire suppression system passed inspection 6/15/22
- Certificate of insurance – baby shower that was held on 5/14/2022
- Certificate of insurance – T Mobile
- Letter from McNeil & Co. on accident claim
- I Am Responding brochure
- NYSIF renewal policy
- Charles Schwab trade confirmation
- Charles Schwab statement May 2022
- Two letters from Charles Schwab – explanation of fees and services

9. Committee updates:

Apparatus Committee – Joe Mazza

Budget Committee – Ray McNamara

Buildings and Grounds Committee – Margaret McNamara – need more lights on side of building

Cancer Bill Committee – Ken Wilson

Communication Committee – Ray McNamara

Insurance Committee – Ken Wilson

L OSAP Committee – Joe Mazza

Membership/HR Committee – Margaret McNamara

Policy Committee - Ron Broas

Records - Andi Broas

Website - Andi Broas

NYS Discovery Law – Ray McNamara

10. Request for additions to the agenda

Board members may request additional agenda items, discussion items or requests for information. This will require a motion and a second with a majority approval.

Invoice #6022 from On Site Apparatus for \$472.00

*Motion to pay invoice #6022 from On Site Apparatus in the amount of \$472.00 for pump assembly preventative maintenance & service on TL150 made by Joe Mazza, second by Ray McNamara; all in favor*

Invoice #6122 from On Site Apparatus for \$420.64

*Motion to pay invoice #6122 from On Site Apparatus in the amount of \$420.64 for servicing of generator for TL150 made by Joe Mazza, second by Margaret McNamara; all in favor*

Invoice #6222 from On Site Apparatus for \$479.69

*Motion to pay invoice #6222 from On Site Apparatus in the amount of \$479.69 for servicing of BR148 made by Ray McNamara, second by Joe Mazza; all in favor*

Invoice #6322 from On Site Apparatus for \$740.00

*Motion to pay invoice #740.00 from On Site Apparatus in the amount of \$740.00 for draining of cooling system on Tanker 149 made by Ray McNamara, second by Joe Mazza; all in favor*

Invoice #6422 from On Site Apparatus for \$125.00

*Motion to pay invoice #6422 from On Site Apparatus in the amount of \$125.00 for replacement of master battery & ignition switches on Engine 153 made by Ray McNamara, second by Margaret McNamara; all in favor*

Stickers for trucks

*Motion to pay invoice from D&M Signs for \$110.00 for stickers for truck made by Ray McNamara, second by Joe Mazza; all in favor*

Ron Broas would like to set up a workshop with the chiefs and I Am Responding

Certificate of occupancy. Pilots on the grill need to be adjusted; Chief will stop by Mountain Restaurant Supply

Chief would like to designate 153 a squad and 149 a pumper/tanker with the County

*Motion to designate 153 a squad and 149 a pumper/tanker with the County made by Ray McNamara, second by Joe Mazza; all in favor*

Commissioners' meeting will now be held on the 4<sup>th</sup> Thursday every month at 6:30 PM starting 7/28/22

*Motion to move the Commissioners' meetings to the 4 Thursday of every month at 6:30 PM beginning 7/28/22 made by Margaret McNamara, second by Ray McNamara; all in favor*

*Motion to end the meeting at 8:18 PM made by Margaret McNamara, second by Joe Mazza; all in favor*