

## MINUTES

1. Meeting was called to order at 6:30 PM. Present was Joe Mazza, Wayne Melton, Pete Casella, Ken Wilson, and Ray McNamara. Absent was Margaret McNamara
2. Pledge of Allegiance was recited
3. Presentations – none
4. Proposed Executive Session –
  - Motion to enter into Executive session at 6:30 PM made by Ken Wilson, second by Joe Mazza; all in favor*
  - Motion to enter back into the regular session at 6:37 PM made by Joe Mazza, second by Ken Wilson; all in favor*
  - Motion to enter into Executive session at 6:44 PM made by Joe Mazza, second by Ray McNamara; all in favor*
  - Motion to enter back into the regular session at 6:50 PM made by Joe Mazza, second by Ray McNamara; all in favor*
5. Old business
  1. Approval of 9/26/23 District meeting minutes
    - Motion made to approve the minutes of the 9/26/23 meeting by Joe Mazza, second by Ken Wilson; all in favor, so carried.*
  2. Pocatello district email – you can log on at [mail.pocatellofiredistrict.com](mailto:mail.pocatellofiredistrict.com)
  3. Board policies
  4. LENS program – Ken received updated list; everyone is valid
  5. Code of Ethics – need two members of the public and one fire company or officer member. Joe Mazza & Ron Broas to try to contact Roy (resident) about possibly being on the committee. Cannot hold public meetings until at least Sept. 4<sup>th</sup>. Joe Mazza will try to contact this gentleman. No public meetings until January for now. This item has been tabled. May be able to discuss in April. Ray McNamara will talk to the gentleman for possible May meeting.
6. Communications - public comments on the agenda items
7. Consent agenda -
  - Chief's report
  - Car #2 report
  - Car #3 report (LOSAP)
  - Medical Officer's report
  - President's report
  - Motion to accept the Consent agenda made by Joe Mazza, second by Ken Wilson; all in favor, so carried*
8. New business –

- Treasurer's report  
**RESOLUTION: Be it resolved that the Pocatello Board of Fire Commissioners accept September's report. Motion made by Joe Mazza, second by Ken Wilson; all in favor, so carried**
  
- Budget schedule:
  - On or before 9/26/23 – proposed budget to be adopted (on or before 21 days before public hearing)
  - 9/27/23 – proposed budget posted to website
  - 9/27/23 – proposed budget given to Town Clerk
  - 10/10/23 – publish notice of budget hearing in newspaper
  - 10/17/23 – public hearing (3<sup>rd</sup> Tues in Oct)
  - 10/26/23 – budget to be adopted at regular Commissioners' meeting
  - On or before 11/4/23 – budget must be adopted
  - 10/29/23 – adopted budget given to Town Clerk & post on fire district website (within 3 days of Budget adoption)
  
- Election schedule:
  - Legal notice publish in newspaper 11/14/23
  - Legal notice on district website 11/22/23
  - Petition to secretary by 11/22/23
  - Date of election 12/12/23
  - Election results to Town by 12/15/23
  
- Approval of 2024 budget  
**Motion to approve the attached 2024 budget made by Ray McNamara, second by Joe Mazza; all in favor**
  
- Chief submitted a quote for replacement of total exhaust system on TA-149 at a cost of \$954.15  
**Motion to proceed with quote #QT1743906 from Municipal Emergency Services for replacement of exhaust system on TA-149 for the amount of \$954.15 made by Joe Mazza, second by Ray McNamara; all in favor**
  
- Chief is asking to purchase, from AAA, 4 – streamlight survivor lights @ \$165.99 each (total \$663.99) and 4 – batteries for old survivors @ \$39.95 each (total \$159.80) for a total of \$823.79.  
**Motion to allow the Chief to purchase 4 streamlight survivor lights @ \$165.99 each and 4 batteries for old survivors @ \$39.95 each, totaling \$823.79 made by Ray McNamara, second by Joe Mazza; all in favor**
  
- Chief is requesting to purchase a jacket, ball cap and knit hat for each Fire Police (Ken, Ron L., Sal and Ray). Quote from Harriman Army-Navy is \$278.43 each, totaling \$1,113.72. Updated quote received ... new amount is \$258.43 each, totaling  
**Motion for Chief to purchase 4 jackets, ball caps and knit caps for our Fire Police from Harriman Army-Navy for an updated total of \$1,033.72 made by Joe Mazza, second by Ray McNamara; all in favor**

- Chief would like to order a USAR coat and pants for himself. It would be from Garrison and on state contract. Cost is \$503.20 for the coat and \$450.95 for the pants, totaling \$954.15.  
*Motion to allow the Chief to order a USAR coat and pants for himself for a total cost of \$954.15 made by Ray McNamara, second by Joe Mazza; all in favor*
- Chief is requesting to purchase webbing to attach to the cribbing on R-146 for \$62.00. This was approved at the 9/26/23 Commissioners' meeting.
- Invoice #11911 from Fisch in the amount of \$2,856.00  
*Motion to pay invoice #11911 from Fisch in the amount of \$2856.00 made by Ray McNamara, second by Ken Wilson; all in favor*
- Two quotes received for work on Car 2's chief vehicle; \$4,547.29 from Cuddebackville Service Center and \$3,735.75 from Star Paint & Body Works. Both estimates were given to the insurance company and they made contact with Star.  
*Motion to proceed with the quote from Star Paint and Body Works in the amount of \$3,735.75 made by Joe Mazza, second by Ray McNamara; all in favor*
- Three outstanding invoices from Canon: #29906585 1/26/23 for \$160.81; #30071119 2/23/23 for \$160,81; and 31023535 8/12/23 for \$160.81. Pete Casella says he has taken care of this; Canon won't accept auto-pay.  
*Motion to pay the three outstanding invoices from Canon, totaling \$482.43, made by Ray McNamara, second by Joe Mazza; all in favor*
- Receipt from Martin Cody Sr. for deposit on course he will be attending 10/23/23 - 10/25/23  
*Motion for the District to pay \$136.00 to the Fire Academy and the Fire Company to reimburse the \$25.00 made by Joe Mazza, second by Ken Wilson; all in favor*
- Letter from NYSIF about mailing address of where they will send all correspondence
- Review of expenses
- Charles Schwab monthly statement September 2023

9. Committee updates:

Apparatus Committee – Joe Mazza  
Budget Committee – Ray McNamara  
Buildings and Grounds Committee – Margaret McNamara  
Cancer Bill Committee – Ken Wilson  
Communication Committee – Ray McNamara  
Insurance Committee – Ken Wilson  
LOSAP Committee – Joe Mazza  
Membership/HR Committee – Margaret McNamara

Policy Committee - Ron Broas  
Records - Andi Broas  
Website - Andi Broas  
NYS Discovery Law – Ray McNamara

10. Request for additions to the agenda

Board members may request additional agenda items, discussion items or requests for information. This will require a motion and a second with a majority approval.

- There will be a Trunk or Treat on 10/27/23 at the Town of Wallkill  
*Motion to be part of the Town of Wallkill's Trunk or Treat on 10/27/23 made by Joe Mazza, second by Ray McNamara; all in favor*
- Received a proposal for snow plowing from Lawn-in-Order for the 2023-24 snow season. We will accept any other quotes until 11/3/23
- Change of November meeting from 11/23/23 to 11/16/23  
*Motion to change November's meeting from 11/23/23 to 11/16/23 made by Ray McNamara, second by Joe Mazza; all in favor*

*Motion to end the meeting at 7:12 PM made by Ray McNamara, second by Joe Mazza; all in favor*