

MINUTES

1. Meeting was called at 6:35 PM. Present were Ron Broas, Joe Mazza, Wayne Melton, Pete Casella, Margaret McNamara, Ray McNamara, Ken Wilson, and Andi Broas
2. Pledge of Allegiance
3. Presentations – none
4. Proposed Executive Session –

Motion to enter into executive session at 6:36 PM made by Margaret McNamara, second by Joe Mazza; all in favor

Motion to enter back into regular session at 6:37 PM made by Margaret McNamara, second by Joe Mazza; all in favor

5. Old business
 1. Approval of 10/26/23 District meeting minutes
Motion made to approve the minutes of the 10/26/23 meeting by Joe Mazza, second by Ray McNamara; all in favor, so carried.
 2. Pocatello district email – you can log on at mail.pocatellofiredistrict.com
 3. Board policies
 4. LENS program – Ken received updated list; everyone is valid
 5. Code of Ethics – need two members of the public and one fire company or officer member. Joe Mazza & Ron Broas to try to contact Roy (resident) about possibly being on the committee. Cannot hold public meetings until at least Sept. 4th. Joe Mazza will try to contact this gentleman. No public meetings until January for now. This item has been tabled. May be able to discuss in April. Ray McNamara will talk to the gentleman for possible May meeting.
6. Communications - public comments on the agenda items
7. Consent agenda -
 - Chief's report
 - Car #2 report
 - Car #3 report (LOSAP)
 - Medical Officer's report
 - President's report

Motion to accept the Consent agenda made by Joe Mazza, second by Ray McNamara; all in favor, so carried

8. New business –
 - Treasurer's report
RESOLUTION: Be it resolved that the Pocatello Board of Fire Commissioners accept October's Treasurer's report. Motion made by Ray McNamara, second by Joe Mazza; all in favor, so carried

- Election schedule:
 - Legal notice to be published in newspaper 11/14/23
 - Legal notice on district website 11/22/23
 - Petition to secretary by 11/22/23
 - Date of election 12/12/23
 - Election results to Town by 12/15/23
- Purchase order from AAA Emergency Supply, referencing invoice #57913
- Two proposals for snow plowing:
 - Estimate #1041 from Mountain View Landscaping & Maintenance for snow plowing in the amount of \$8,741.91 (\$8,085.00 plus \$656.91 tax)
 - Proposal from Lawn in Order for snow plowing in the amount of \$10,000.00.

Motion to accept the snow plowing proposal (upon meeting to take place on 11/17/23) from Mountain View Landscaping in the amount of \$8,085.00 made by Ken Wilson, second by Ray McNamara; all in favor
- Firefighters' active status
- Replacement check for class Medical Officer will be taking on 11/18/23 & 11/19/23
Motion to write the check for \$250.00 made by Margaret McNamara, second by Ray McNamara; all in favor
- Contract with Cooper Arias for auditing services
RESOLUTION: Be it resolved that the Pocatello Fire District will enter into an auditing contract with Cooper Arias for the years ending December 31, 2021 and 2022. Motion made by Joe Mazza, second by Ray McNamara; all in favor
- Sample tri-fold brochure from Howells
- Two letters from McNeil & Co. – claim #10255208
- Disability retirement for a firefighter
Motion for Ron Broas to sign the letter made by Ray McNamara, second by Joe Mazza; all in favor
- Letter from ESIP – purchase for NYS Volunteer Firefighter cancer program
- Legal notice for today's change of meeting date
- Letter from NYS Department of Health – voucher submissions for reimbursements

9. Committee updates:

Apparatus Committee – Joe Mazza - non
Budget Committee – Ray McNamara – **none**

Buildings and Grounds Committee – Margaret McNamara – would like to look into a water treatment system; has reached out to Culligan

Cancer Bill Committee – Ken Wilson – price the same this year as last year

Communication Committee – Ray McNamara

Insurance Committee – Ken Wilson

LOSAP Committee – Joe Mazza

Membership/HR Committee – Margaret McNamara

Policy Committee - Ron Broas

Records - Andi Broas

Website - Andi Broas

NYS Discovery Law – Ray McNamara

10. Request for additions to the agenda

Board members may request additional agenda items, discussion items or requests for information. This will require a motion and a second with a majority approval.

- Ron Broas said the cable is in at Sutphen East for the tower and has not been install. Pete Casella will look to see if we paid Sutphen for the cable.
- Ron Broas stated a committee needs to be set up for the tri-fold brochure
- Ladies auxillary would like to use one of the truck bays for their vendor fair on 11/26/23
Motion to allow the Ladies Aux. to use a truck bay for their vendor fair on 11/26/23 made by Ray McNamara, second by Joe Mazza; all in favor
- Holiday parades
Motion to take 150 and 146 to the Town of Wallkill holiday parade on 11/25/23 and to Washingtonville's Christmas parade on 12/2/23 made by Ray McNamara, second by Ken Wilson; all in favor

Motion to end the meeting at 7:07 PM made by Ray McNamara, second by Margaret McNamara; all in favor