

AGENDA

1. Call the meeting to order
2. Pledge of Allegiance
3. Presentations – none
4. Proposed Executive Session – none
5. Old business
 1. Approval of 11/16/23 District meeting minutes
Motion made to approve the minutes of the 11/16/23 meeting by _____, second by _____; all in favor, so carried.
 2. Pocatello district email – you can log on at mail.pocatellofiredistrict.com
 3. Board policies
 4. LENS program – Ken received updated list; everyone is valid
 5. Code of Ethics – need two members of the public and one fire company or officer member. Joe Mazza & Ron Broas to try to contact Roy (resident) about possibly being on the committee. Cannot hold public meetings until at least Sept. 4th. Joe Mazza will try to contact this gentleman. No public meetings until January for now. This item has been tabled. May be able to discuss in April. Ray McNamara will talk to the gentleman for possible May meeting.
6. Communications - public comments on the agenda items
7. Consent agenda -
 - Chief's report
 - Car #2 report
 - Car #3 report (LOSAP)
 - Medical Officer's report
 - President's report

Motion to accept the Consent agenda made by _____, second by _____; all in favor, so carried
8. New business –
 - Treasurer's report
RESOLUTION: Be it resolved that the Pocatello Board of Fire Commissioners accept November's Treasurer's report. Motion made by _____, second by _____; all in favor, so carried
 - Chief is requesting to purchase two Toughbooks from Rover, AKA Fisch for EPCR reports for BR-148 and R-146 for \$749.00 each, totaling \$1,498.00
Motion to purchase two Toughbooks for \$749.00 each, totaling \$1,498.00 made by _____; second by _____; all in favor

- Chief has submitted an invoice #0058645-IN from AAA for repair to the SCBA breathing air compressor in the amount of \$231.00
Motion to pay invoice #0058645-IN from AAA in the amount of \$231.00 made by _____, second by _____; all in favor
- Purchase of ten (10) Unication pagers @ \$688.50 each, totaling \$6,885.00. This includes one free pager. Purchase of amplified charger base with antenna; 11 @ \$141.75, totaling \$1,559.25. Total cost is \$8,444.25.
Motion to purchase the above pagers made by _____, second by _____; all in favor
- Chief is inquiring about an intercom system within the firehouse
- Snow removal services for 2023-2024 snow season with Lawn-in-Order for \$9,000.00
Motion to use Lawn in Order for snow removal services for the 2023-2024 snow season for \$9,000.00 made by _____, second by _____; all in favor
- Outstanding invoices from All Gas & Welding Supply
Motion to pay invoice R20090085 dated 9/30/20 in the amount of \$285.00 made by _____, second by _____; all in favor

Motion to pay invoice R21090089 dated 9/30/21 in the amount of \$300.00 made by _____, second by _____; all in favor

Motion to pay invoice R22090086 dated 9/30/22 in the amount of \$300.00 made by _____, second by _____; all in favor

Motion to pay invoice 0000000353 dated 9/30/23 in the amount of \$324.38 made by _____, second by _____; all in favor

Motion to pay invoice 0002001664 dated 6/30/23 service charge of \$48.03 made by _____, second by _____; all in favor

Motion to pay invoice 0002003652 dated 7/31/23 service charge of \$48.03 made by _____, second by _____; all in favor

Motion to pay invoice 0002005883 dated 8/31/23 service charge of \$48.03 made by _____, second by _____; all in favor

Motion to pay invoice 0002007926 dated 9/30/23 service charge of \$48.03 made by _____, second by _____; all in favor

Motion to pay invoice 00020010015 dated 10/31/23 service charge of \$52.90 made by _____, second by _____; all in favor

Motion to pay invoice 0002012284 dated 11/30/23 service charge of \$57.76 made by _____, second by _____; all in favor

- Repair estimates for repair to Car 3. Call around was made to use Hollywood Towing for the repair.
- Email from Medical Officer ... Martin Cody Sr. and Joseph Mazza would like to attend the Spring EMT-B course. Check to be made out to Orange County Commissioner of Finance for \$1,600.00 (2 non-refundable registration fees of \$75.00 each and 2 course tuitions of \$725.00 each). Course starts 1/22/24. Textbook needed is \$162.95 (textbook/digital version) at the Public Safety Group. Previous textbooks were paid by the members and reimbursed by the District.

Motion to allow Martin Cody Sr. and Joseph Mazza EMT-B course from 1/22/24 – 5/16/24 for a cost of \$1,600.00 to be paid to the County and \$162.95 to be paid by member and reimbursed by the District made by _____, second by _____; all in favor

- Check and internal transfer request form sent to Stawnychy Financial on 12/5/23
- ICS-300 class offered by OC Fire Training Center on March 2, 3, and 9, 2024
- List of EMR's, EMT's and basic
- Duns and Bradstreet business rating
- 2023-24 volunteer fire infrastructure & response equipment grant program
- Public Entity Safety Initiative Grant
- Notice of policy conditional renewal with Arch Insurance
- Volunteer firefighter enhanced cancer insurance certificate
- Email regarding volunteer firefighter stipend program
- Association of Fire Districts of the State of New York new commissioner training courses
- Audit information letter from Cooper Arias, LLP
- Charles Schwab statement for October & November 2023
- Charles Schwab trade confirmations on 11/29/23, 12/7/23 & 12/8/23
- Thanksgiving card from Stawnychy Financial
- Christmas cards from Firefly, Stawnychy Financial Services, and Town of Wallkill emergency medical services

9. Committee updates:

Apparatus Committee – Joe Mazza
Budget Committee – Ray McNamara
Buildings and Grounds Committee – Margaret McNamara
Cancer Bill Committee – Ken Wilson
Communication Committee – Ray McNamara
Insurance Committee – Ken Wilson
LOSAP Committee – Joe Mazza
Membership/HR Committee – Margaret McNamara
Policy Committee - Ron Broas
Records - Andi Broas
Website - Andi Broas
NYS Discovery Law – Ray McNamara

10. Request for additions to the agenda

Board members may request additional agenda items, discussion items or requests for information. This will require a motion and a second with a majority approval.

Motion to end the meeting at _____ PM made by _____, second by _____; all in favor