

## AGENDA

1. Call the meeting to order
2. Pledge of Allegiance
3. Presentations – 6:30 PM Greg Townsend of Marshall & Sterling  
7:15 PM Zoriana Stawnychy of Stawnychy Financial
4. Proposed Executive Session – none
5. Old business
  1. Approval of 1/4/24 District meeting minutes  
*Motion made to approve the minutes of the 1/4/24 meeting by \_\_\_\_\_, second by \_\_\_\_\_; all in favor, so carried.*
  2. Pocatello district email – you can log on at mail.pocatellofiredistrict.com
  3. Board policies
  4. LENS program – Ken received updated list; everyone is valid
  5. Code of Ethics – need two members of the public and one fire company or officer member. Joe Mazza & Ron Broas to try to contact Roy (resident) about possibly being on the committee. Cannot hold public meetings until at least Sept. 4<sup>th</sup>. Joe Mazza will try to contact this gentleman. No public meetings until January for now. This item has been tabled. May be able to discuss in April. Ray McNamara will talk to the gentleman for possible May meeting.
6. Communications - public comments on the agenda items
7. Consent agenda -
  - Chief's report
  - Car #2 report
  - Car #3 report (LOSAP)
  - Medical Officer's report
  - President's report

*Motion to accept the Consent agenda made by \_\_\_\_\_, second by \_\_\_\_\_; all in favor, so carried*
8. New business –
  - Treasurer's report  
*RESOLUTION: Be it resolved that the Pocatello Board of Fire Commissioners accept November's Treasurer's report. Motion made by \_\_\_\_\_, second by \_\_\_\_\_; all in favor, so carried*
  - Chief would like to purchase 4 air cylinders a year, putting the department on a 15-year cycle to replace all the cylinders. Scott #804722-01 45-minute cylinders, contract #PC69006 AAA Emergency for \$1,538.00 each.  
*Motion to purchase 4 air cylinders a year at \$1,538.00 each made by \_\_\_\_\_, second by \_\_\_\_\_; all in favor*

- Chief would like to order AA batteries from Interstate Batteries at a cost not to exceed \$200.00  
*Motion to purchase AA batteries at a cost not to exceed \$200.00 made by \_\_\_\_\_, second by \_\_\_\_\_; all in favor*
- Chief has submitted an estimate from On Site Apparatus for pump service on 153, Tanker 149 and Town Ladder 150 in the amount of \$1,431.00  
*Motion to proceed with estimate from On Site Apparatus for pump service in the amount of \$1,431.00 made by \_\_\_\_\_, second by \_\_\_\_\_; all in favor*
- Chief has submitted an invoice (order #0001015955-00) from All Gas to fill medical oxygen bottles in the amount of \$115.26  
*Motion to pay order #0001015955-00 from All Gas in the amount of \$115.26 made by \_\_\_\_\_, second by \_\_\_\_\_; all in favor*
- Invoice #12449 from Fisch in the amount of \$3,642.00  
*Motion to pay invoice #12449 from Fisch made by \_\_\_\_\_, second by \_\_\_\_\_; all in favor*
- Association of Fire Districts annual dues for 2024 and commissioner's survey  
*Motion to pay annual dues invoice of \$100.00 made by \_\_\_\_\_, second by \_\_\_\_\_; all in favor*
- Invoice #3636 from Firefly; retainer (50%) in the amount of \$2,375.00  
*Motion to pay invoice #3636 from Firefly in the amount of \$2,375.00 made by \_\_\_\_\_, second by \_\_\_\_\_; all in favor*
- Update on McNeil & Co. claim #10255208
- ESIP group term insurance proposal
- Updated ESIP contact information
- Discussion on grant writing
- Charles Schwab trade confirmation 12/29/23
- Charles Schwab statement for December 2023

9. Committee updates:

Apparatus Committee – Joe Mazza  
Budget Committee – Ray McNamara  
Buildings and Grounds Committee – Margaret McNamara  
Cancer Bill Committee – Ken Wilson  
Communication Committee – Ray McNamara  
Insurance Committee – Ken Wilson  
LOSAP Committee – Joe Mazza  
Membership/HR Committee – Margaret McNamara

Policy Committee - Ron Broas  
Records - Andi Broas  
Website - Andi Broas  
NYS Discovery Law – Ray McNamara

10. Request for additions to the agenda

Board members may request additional agenda items, discussion items or requests for information. This will require a motion and a second with a majority approval.

*Motion to end the meeting at \_\_\_\_\_ PM made by \_\_\_\_\_, second by \_\_\_\_\_; all in favor*