

MINUTES

1. Meeting was called to order at 6:30 PM. Present were Joe Mazza, Pete Casella, Ken Wilson, Margaret McNamara, Ray McNamara, Ron Broas, Andi Broas
2. Pledge of Allegiance was recited
3. Presentations – none
4. Proposed Executive Session
 - Motion to enter into Executive Session at 6:45 PM made by Ray McNamara, second by Joe Mazza; all in favor*

 - Motion to enter back into regular session at 6:47 PM made by Joe Mazza, second by Ken Wilson; all in favor*
5. Old business
 1. Approval of 8/24/23 District meeting minutes
 - Motion made to approve the minutes of the 8/24/23 meeting by Joe Mazza, second by Ken Wilson; all in favor, so carried.*
 2. Pocatello district email – you can log on at mail.pocatellofiredistrict.com
 3. Board policies
 4. LENS program – Ken received updated list; everyone is valid. **Ken to contact President for new members to add.**
 5. Code of Ethics – need two members of the public and one fire company or officer member. Joe Mazza & Ron Broas to try to contact Roy (resident) about possibly being on the committee. Cannot hold public meetings until at least Sept. 4th. Joe Mazza will try to contact this gentleman. No public meetings until January for now. This item has been tabled. May be able to discuss in April. Ray McNamara will talk to the gentleman for possible May meeting.
6. Communications - public comments on the agenda items
7. Consent agenda -
 - Chief's report
 - Car #2 report
 - Car #3 report (LOSAP)
 - Medical Officer's report
 - President's report

Motion to accept the Consent agenda made by Joe Mazza, second by Ray McNamara; all in favor, so carried
8. New business –
 - Treasurer's report
 - RESOLUTION: Be it resolved that the Pocatello Board of Fire Commissioners accept August's Treasurer's report. Motion made by Ray McNamara, second by Joe Mazza; all in favor, so carried*

- Budget schedule:
 - On or before 9/26/23 – proposed budget to be adopted (on or before 21 days before public hearing)
 - 9/27/23 – proposed budget posted to website
 - 9/27/23 – proposed budget given to Town Clerk
 - 10/10/23 – publish notice of budget hearing in newspaper
 - 10/17/23 – public hearing (3rd Tues in Oct)
 - 10/26/23 – budget to be adopted at regular Commissioners’ meeting
 - On or before 11/4/23 – budget must be adopted
 - 10/29/23 – adopted budget given to Town Clerk & post on fire district website (within 3 days of Budget adoption)

- Approval of proposed budget 2024

Motion to approve the attached proposed budget made by Ray McNamara, second by Joe Mazza; all in favor

- Medical Officer is requesting to take three classes – Emergency Pediatric Care \$398.00 deadline to register is 11/6/23; Advanced Medical Life Support \$304.00 deadline to register is 10/23/23; Prehospital Trauma Life Support \$305.16 deadline to register is 10/3/23. Costs include textbooks.

Motion to allow the Medical Officer to attend the Emergency Pediatric Care class for a total cost of \$398.00 made by _____, second by _____; all in favor

Motion to allow the Medical Officer to attend the Advanced Medical Life Support class for a total cost of \$304.00 made by _____, second by _____; all in favor

Motion to allow the Medical Officer to attend the Prehospital Trauma Life Support class for a total cost of \$305.16 made by _____, second by _____; all in favor

Motion to TABLE the above items to next month’s meeting made by Ray McNamara, second by Margaret McNamara; all in favor

- Chipotle fundraiser 10/11/23 from 5:00 PM-9:00 PM

- Group term life policy for renewal with Marshall & Sterling

- Letter from Thomas Drohan, Waxman, Petigrow & Mayle LLP – fee increase from \$225 to \$235 hourly for attorneys and from \$100 to \$110 hourly for paralegal services.

Motion to accept the new attorney fee of \$235 an hour and the new paralegal fee of \$110 per hour for Thomas, Drohan, Waxman, Petigrow & Mayle made by Ray McNamara, second by Margaret McNamara; all in favor

- Charles Schwab trade confirmation on 8/31/23

- Charles Schwab monthly statement August 2023

9. Committee updates:

Apparatus Committee – Joe Mazza – **getting ready for Middletown parade**

Budget Committee – Ray McNamara

Buildings and Grounds Committee – Margaret McNamara

Cancer Bill Committee – Ken Wilson

Communication Committee – Ray McNamara

Insurance Committee – Ken Wilson

LOSAP Committee – Joe Mazza

Membership/HR Committee – Margaret McNamara

Policy Committee - Ron Broas

Records - Andi Broas

Website - Andi Broas

NYS Discovery Law – Ray McNamara

10. Request for additions to the agenda

Board members may request additional agenda items, discussion items or requests for information. This will require a motion and a second with a majority approval.

- Public hearing for the budget on 10/17/23; 6:00 PM. Will look into how long it needs to be
- Someone backed into the driver's door of Car 2. He will get two prices; Ray McNamara would like to take it to Dave in Cuddebackville on Rt. 209 for a price as well.
- Chief's report was given at 6:55 PM. Will go on next month's meeting except for the following: Chief would like to purchase webbing to attach to the cribbing on R-146 for \$62.00.

Motion to allow the Chief to purchase webbing to attach to the cribbing on R-146 for \$62.00 made by Ray McNamara, second by Margaret McNamara; all in favor

Motion to bring the rest of the Chief's report to next month's meeting made by Ray McNamara, second by Joe Mazza; all in favor

- Joe Mazza requested to add Napa Auto Parts to our list of vendors
Motion to add Napa Auto Parts to the list of acceptable vendors made by Joe Mazza, second by Ken Wilson; all in favor

Motion to end the meeting at 7:00 PM made by Ray McNamara, second by Margaret McNamara; all in favor