

## AGENDA

1. Call the meeting to order
2. Pledge of Allegiance
3. Presentations – Vicki Mastronardi, AVP, Branch Manager, Orange Bank & Trust
4. Proposed Executive Session – none
5. Old business
  1. Approval of 7/27/23 District meeting minutes  
*Motion made to approve the minutes of the 7/27/23 meeting by \_\_\_\_\_, second by \_\_\_\_\_; all in favor, so carried.*
  2. Pocatello district email – you can log on at mail.pocatellofiredistrict.com
  3. Board policies
  4. LENS program – Ken received updated list; everyone is valid
  5. Code of Ethics – need two members of the public and one fire company or officer member. Joe Mazza & Ron Broas to try to contact Roy (resident) about possibly being on the committee. Cannot hold public meetings until at least Sept. 4<sup>th</sup>. Joe Mazza will try to contact this gentleman. No public meetings until January for now. This item has been tabled. May be able to discuss in April. Ray McNamara will talk to the gentleman for possible May meeting.
6. Communications - public comments on the agenda items
7. Consent agenda -
  - Chief's report
  - Car #2 report
  - Car #3 report (LOSAP)
  - Medical Officer's report
  - President's report

*Motion to accept the Consent agenda made by \_\_\_\_\_, second by \_\_\_\_\_; all in favor, so carried*
8. New business –
  - Treasurer's report  
*RESOLUTION: Be it resolved that the Pocatello Board of Fire Commissioners accept July's Treasurer's report. Motion made by \_\_\_\_\_, second by \_\_\_\_\_; all in favor, so carried*

- Budget schedule:
  - On or before 9/26/23 – proposed budget to be adopted (on or before 21 days before public hearing)
  - 9/27/23 – proposed budget posted to website
  - 9/27/23 – proposed budget given to Town Clerk
  - 10/10/23 – publish notice of budget hearing in newspaper
  - 10/17/23 – public hearing (3<sup>rd</sup> Tues in Oct)
  - 10/26/23 – budget to be adopted at regular Commissioners’ meeting
  - On or before 11/4/23 – budget must be adopted
  - 11/7/23 – adopted budget given to Town Clerk & post on fire district website (within 3 days of Budget adoption)
  
- Discussion ... change 9/28/23 Commissioners’ meeting to 9/26/23 or before to approve proposed budget
  
- Firefly engagement letter for 1/1/24 – 12/31/25  
*Motion to sign the engagement letter with Firefly for the period 1/1/24 – 12/31/25 made by \_\_\_\_\_, second by \_\_\_\_\_: all in favor*
  
- Email from Nick Raymond of Campbell Supply on status of TL150
  
- Email from Marshall & Sterling – consent to receive electronic records
  
- Town of Wallkill field review comments – Pocatello Rd 62-1-72
  
- Charles Schwab trade confirmations 7/31/23
  
- Charles Schwab monthly statement July 202

9. Committee updates:

- Apparatus Committee – Joe Mazza
- Budget Committee – Ray McNamara
- Buildings and Grounds Committee – Margaret McNamara
- Cancer Bill Committee – Ken Wilson
- Communication Committee – Ray McNamara
- Insurance Committee – Ken Wilson
- LOSAP Committee – Joe Mazza
- Membership/HR Committee – Margaret McNamara
- Policy Committee - Ron Broas
- Records - Andi Broas
- Website - Andi Broas
- NYS Discovery Law – Ray McNamara

10. Request for additions to the agenda

Board members may request additional agenda items, discussion items or requests for information. This will require a motion and a second with a majority approval.

*Motion to end the meeting at \_\_\_\_\_ PM made by \_\_\_\_\_, second by \_\_\_\_\_; all in favor*