

AGENDA

1. Call the meeting to order
2. Pledge of Allegiance
3. Presentations – none
4. Proposed Executive Session –
*Motion to enter into Executive session at _____ PM made by _____,
second by _____; all in favor*

*Motion to enter back into the regular session at _____ PM made by
_____, second by _____; all in favor*
5. Old business
 1. Approval of 9/26/23 District meeting minutes
*Motion made to approve the minutes of the 9/26/23 meeting by _____,
second by _____; all in favor, so carried.*
 2. Pocatello district email – you can log on at mail.pocatellofiredistrict.com
 3. Board policies
 4. LENS program – Ken received updated list; everyone is valid
 5. Code of Ethics – need two members of the public and one fire company or officer member. Joe Mazza & Ron Broas to try to contact Roy (resident) about possibly being on the committee. Cannot hold public meetings until at least Sept. 4th. Joe Mazza will try to contact this gentleman. No public meetings until January for now. This item has been tabled. May be able to discuss in April. Ray McNamara will talk to the gentleman for possible May meeting.
6. Communications - public comments on the agenda items
7. Consent agenda -
 - Chief's report
 - Car #2 report
 - Car #3 report (LOSAP)
 - Medical Officer's report
 - President's report
*Motion to accept the Consent agenda made by _____, second
by _____; all in favor, so carried*
8. New business –
 - Treasurer's report
*RESOLUTION: Be it resolved that the Pocatello Board of Fire Commissioners
accept September's report. Motion made by _____, second by
_____; all in favor, so carried*

- Budget schedule:
 - On or before 9/26/23 – proposed budget to be adopted (on or before 21 days before public hearing)
 - 9/27/23 – proposed budget posted to website
 - 9/27/23 – proposed budget given to Town Clerk
 - 10/10/23 – publish notice of budget hearing in newspaper
 - 10/17/23 – public hearing (3rd Tues in Oct)
 - 10/26/23 – budget to be adopted at regular Commissioners’ meeting
 - On or before 11/4/23 – budget must be adopted
 - 10/29/23 – adopted budget given to Town Clerk & post on fire district website (within 3 days of Budget adoption)

- Election schedule:
 - Legal notice publish in newspaper 11/14/23
 - Legal notice on district website 11/22/23
 - Petition to secretary by 11/22/23
 - Date of election 12/12/23
 - Election results to Town by 12/15/23

- Approval of 2024 budget
Motion to approve the attached 2024 budget made by _____, second by _____; all in favor

- Chief submitted a quote for replacement of total exhaust system on TA-149 at a cost of (954.15
Motion to proceed with quote #QT1743906 from Municipal Emergency Services for replacement of exhaust system on TA-149 for the amount of \$954.15 made by _____, second by _____; all in favor

- Chief is asking to purchase, from AAA, 4 – streamlight survivor lights @ \$165.99 each (total \$663.99) and 4 – batteries for old survivors @ \$39.95 each (total \$159.80) for a total of \$823.79.
Motion to allow the Chief to purchase 4 streamlight survivor lights @ \$165.99 each and 4 batteries for old survivors @ \$39.95 each, totaling \$823.79 made by _____, second by _____; all in favor

- Chief is requesting to purchase a jacket, ball cap and knit hat for each Fire Police (Ken, Ron L., Sal and Ray). Quote from Harriman Army-Navy is \$278.43 each, totaling \$1,113.72
Motion for Chief to purchase 4 jackets, ball caps and knit caps for our Fire Police from Harriman Army-Navy for a total of \$1,113.72 made by _____, second by _____; all in favor

- Chief would like to order a USAR coat and pants for himself. It would be from Garrison and on state contract. Cost is \$503.20 for the coat and \$450.95 for the pants, totaling \$954.15.
Motion to allow the Chief to order a USAR coat and pants for himself for a total cost of \$954.15

- Chief is requesting to purchase webbing to attach to the cribbing on R-146 for \$62.00. This was approved at the 9/26/23 Commissioners' meeting.
- Invoice #11911 from Fisch in the amount of \$2,856.00
Motion to pay invoice #11911 from Fisch in the amount of \$2856.00 made by _____, second by _____; all in favor
- Two quotes received for work on Car 2's chief vehicle; \$4,547.29 from Cuddebackville Service Center and \$3,735.75 from Star Paint & Body Works. Both estimates were given to the insurance company and they made contact with Star.
Motion to proceed with the quote from Star Paint and Body Works in the amount of \$3,735.75 made by, second by _____; all in favor
- Three outstanding invoices from Canon: #29906585 1/26/23 for \$160.81; #30071119 2/23/23 for \$160.81; and 31023535 8/12/23 for \$160.81
Motion to pay the three outstanding invoices from Canon, totaling \$482.43, made by _____, second by _____; all in favor
- Receipt from Martin Cody Sr. for deposit on course he will be attending 10/23/23 - 10/25/23
- Letter from NYSIF about mailing address of where they will send all correspondence
- Review of expenses
- Charles Schwab monthly statement September 2023

9. Committee updates:

Apparatus Committee – Joe Mazza
Budget Committee – Ray McNamara
Buildings and Grounds Committee – Margaret McNamara
Cancer Bill Committee – Ken Wilson
Communication Committee – Ray McNamara
Insurance Committee – Ken Wilson
LOSAP Committee – Joe Mazza
Membership/HR Committee – Margaret McNamara
Policy Committee - Ron Broas
Records - Andi Broas
Website - Andi Broas
NYS Discovery Law – Ray McNamara

10. Request for additions to the agenda

Board members may request additional agenda items, discussion items or requests for information. This will require a motion and a second with a majority approval.

Motion to end the meeting at _____ PM made by _____, second by _____; all in favor