

MINUTES

1. Meeting called to order at 6:35. Present were Ron Broas, Stu Carver, Pete Casella, Ken Wilson, Margaret McNamara, Ray McNamara and Andi Broas. Absent: Joe Mazza (EMT class)
2. Pledge of Allegiance was recited
3. Presentations – none
4. Proposed Executive Session – none
5. Old business
 1. Approval of 2/22/24 District meeting minutes
Motion made to approve the minutes of the 2/22/24 meeting by Ray McNamara, second by Margaret McNamara; all in favor, so carried.
 2. Pocatello district email – you can log on at mail.pocatellofiredistrict.com
 3. Board policies
 4. LENS program – Ken received updated list; everyone is valid
 5. Code of Ethics – need two members of the public and one fire company or officer member. Joe Mazza & Ron Broas to try to contact Roy (resident) about possibly being on the committee. Cannot hold public meetings until at least Sept. 4th. Joe Mazza will try to contact this gentleman. No public meetings until January for now. This item has been tabled. May be able to discuss in April. Ray McNamara will talk to the gentleman for possible May meeting.
6. Communications - public comments on the agenda items
7. Consent agenda -
 - Chief's report
 - Car #2 report
 - Car #3 report (LOSAP)
 - Medical Officer's report
 - President's report

Motion to accept the Consent agenda made by Margaret McNamara, second by Ray McNamara; all in favor, so carried
8. New business –
 - Treasurer's report
RESOLUTION: Be it resolved that the Pocatello Board of Fire Commissioners accept February's Treasurer's report, excluding the \$828.00 payment to AAA. Motion made by Margaret McNamara, second by Ken Wilson; all in favor, so carried
 - NYS Association of Fire Chiefs 2024 Department renewal notice for \$200.00
Motion to pay the NYS Association of Fire Chiefs 2024 Department renewal in the amount of \$200.00 made by Ray McNamara, second by Margaret McNamara; all in favor

- The Chief would like for up to 5 members to attend the Fire 2024 Fire Industry, Rescue and EMS expo in Syracuse, NY from 6/13/24 to 6/15/24. Admission tickets are \$10.00 each. Chief would also like to take a chief's car and funds for meals. Maximum amount for meals is \$40.00 and receipts are needed.
Motion to allow the Chief to bring up to 5 members to attend the Fire 2024 Industry, Rescue and EMS expo in Syracuse, NY from 6/13/24 to 6/15/24 with admission fee of \$10.00 each, funds for meals, and to take a chief's vehicle made by Margaret McNamara, second by Ray McNamara; all in favor
- Chief would like to schedule maintenance on the fire extinguishers on the apparatus and the spares stored in the firehouse; Haight Fire & Safety from Newburgh performed the last maintenance.
Motion for the Chief to schedule maintenance on the fire extinguishers made by Ray McNamara, second by Ken Wilson; all in favor
- Chief would like to have On Site Apparatus look at the gear shifter on R-146 while they are here and use remanufactured part for \$2,000.00
Motion to have On Site Apparatus look at the gear shifter on R-146 and repair it using \$2,000.00 remanufactured part made by Ray McNamara, second by Margaret McNamara; all in favor
- Chief would like for up to 5 members to attend the Lancaster County Firemen's association annual fire expo in Harrisburg, PA May 17th & 18th, 2024. Chief would like to take a chief's vehicle and have funds for a meal. Admission is \$10.00 each. Maximum meal allowance is \$40.00 per meal; admissions fees may be covered.
Motion to allow the Chief to have up to 5 members to attend the Lancaster County Firemen's association annual fire expo in Harrisburg, PA May 17th & 18th, 2024, with use of a Chief's vehicle, funds for meals (\$40.00 maximum per meal), and admission fee of \$10.00 each (which may be covered) made by Ray McNamara, second by Ken Wilson; all in favor
- Invoice #0002014661 from Allgas in the amount of \$18.00
Motion to pay invoice #0002014661 from Allgas in the amount of \$18.00 made by Ray McNamara, second by Ken Wilson; all in favor
- Quote #58102300 from Diamond Tool for Milwaukee saw kits and blades in the amount of \$4,193.44.
Motion to accept quote #58102300 from Diamond Tool in the amount of \$4,193.44 made by _____, second by _____; all in favor
- List of discrepancies from On Site Apparatus – **Chief will reach out to company for estimated costs for each item**
- Neco Fire & Safety report 2/22/24
- NYS Volunteer Firefighter stipend program – **goes through the Chief**
- Check received from the State Insurance Fund for \$4,672.43
- Check received from Star Paint and Body works for \$603.75 – duplicate payment

- State Insurance Fund – desk audit information page and dividend adjustment page
- Amended census from Marshall & Sterling
- Email to Marshall & Sterling – we no longer have any interest in the property at 273 Finchville Turnpike.
- Endorsement from Marshall & Sterling for value increase in two vehicles
- Town of Wallkill Planning Board – parcel on Mount Hope Road
- Form 1099-MISC and confirmation from Firefly that they were filed
- Copy of certificate of insurance for use of rental hall on 3/2/24
- Email from Margaret Quimby from Cooper Arias regarding status of audit
- Charles Schwab trade confirmation 3/11/24
- Charles Schwab explanation of fees and services
- Updated ACH electronic funds transfers for two accounts
- Charles Schwab monthly statement for February 2024

9. Committee updates:

Apparatus Committee – Joe Mazza

Budget Committee – Ray McNamara

Buildings and Grounds Committee – Margaret McNamara

Cancer Bill Committee – Ken Wilson

Communication Committee – Ray McNamara

Insurance Committee – Ken Wilson – **disclosure statement will be brought to our next meeting**

LOSAP Committee – Joe Mazza

Membership/HR Committee – Margaret McNamara

Policy Committee - Ron Broas

Records - Andi Broas

Website - Andi Broas

NYS Discovery Law – Ray McNamara

10. Request for additions to the agenda

Board members may request additional agenda items, discussion items or requests for information. This will require a motion and a second with a majority approval.

- Tahoe should be paid off in a month or two
- NYCLASS - \$3000,000.00 will be taken out next week

- Ray McNamara inquired about an increase in the amount of credits members can earn for LOSAP. Ron Broas will talk to Firefly to get options and costs to either extend the number of years to earn or amount of money.
- Stu Carver said that Fisch was here recently. Invoice from November mentions “mounting”. They left two tough books here; training will start soon. Ron Broas will reach out to Chrissy.
- Ron Broas stated that our current Frontier bill is over \$600.00 per month. Now company we will be using for our phones is Norcom. This will eliminate our Frontier bill also. Total package is listed as \$399.00 per month. Ron will contact them to confirm this amount.

Motion to start using Norcom for phone system as long as the monthly bill does not exceed \$520.00 per month made by Ray McNamara, second by Margaret McNamara; all in favor

- The following bills need to be paid:
 - On Site Apparatus for floor drains - \$320.00
 - On Site Apparatus pump service for 153, 149 and 150 - \$1,551.00
 - On Site Apparatus motor & chassis service & inspection on 146 - \$1,180.48
 - On Site Apparatus motor & chassis service & inspection on 149 - \$981.71
 - On Site Apparatus motor & chassis service & inspection on 153 - \$1,130.63
 - On Site Apparatus water tank level on 149 - \$1,746.45
 - On Site Apparatus motor & chassis service & inspection on 150 - \$1,004.42

Motion to approve and pay the above invoices from On Site Apparatus totaling \$7,914.69 made by Ray McNamara, second by Margaret McNamara; all in favor

- Invoice from Healey Chevrolet for repair to A/C in the Tahoe for \$3,780.88
Motion to pay the invoice from Healey Chevrolet for repaid to the A/C in the Tahoe in the amount of \$3,780.88 made by Margaret McNamara, second by Ken Wilson; Ron Broas voted yes; Ray McNamara abstained; motion carried
- Lights were bought for all apparatus. Costs were \$177.00 and \$198.00; bought on Amazon
- Check written to Monteverde Landscaping came back – duplicate payment
- Eric Grunwald purchased glue and tape from Lowes for \$21.66 for the Tower and Tanker.
Motion to reimburse Eric Grunwald \$21.66 for glue and tape purchased from Lowes for the Tower and Tanker made by Ray McNamara, second by Ken Wilson; all in favor

Motion to end the meeting at 7:49 PM made by Margaret McNamara, second by Ray McNamara; all in favor