

## AGENDA

1. Call meeting to order.
2. Pledge of Allegiance
3. Presentations – none
4. Proposed Executive Session – none
5. Old business
  1. Approval of 5/23/24 District meeting minutes  
*Motion made to approve the minutes of the 5/23/24 meeting by \_\_\_\_\_, second by \_\_\_\_\_; all in favor, so carried.*
  2. Pocatello district email – you can log on at mail.pocatellofiredistrict.com
  3. Board policies
  4. LENS program – Ken received updated list; everyone is valid
  5. Code of Ethics – need two members of the public and one fire company or officer member. Joe Mazza & Ron Broas to try to contact Roy (resident) about possibly being on the committee. Cannot hold public meetings until at least Sept. 4<sup>th</sup>. Joe Mazza will try to contact this gentleman. No public meetings until January for now. This item has been tabled. May be able to discuss in April. Ray McNamara will talk to the gentleman for possible May meeting.
6. Communications - public comments on the agenda items
7. Consent agenda -
  - Chief's report
  - Car #2 report
  - Car #3 report (LOSAP)
  - Medical Officer's report
  - President's report

*Motion to accept the Consent agenda made by \_\_\_\_\_, second by \_\_\_\_\_; all in favor, so carried*
8. New business –
  - Treasurer's report  
*RESOLUTION: Be it resolved that the Pocatello Board of Fire Commissioners accept May's Treasurer's report. Motion made by \_\_\_\_\_, second by \_\_\_\_\_; all in favor, so carried*
  - Chief is requesting to take E-153 to Minisink Valley HS graduation on 6/28/24  
*Motion to allow the Chief to take E-153 to Minisink Valley HS's graduation on 6/28/24 made by \_\_\_\_\_, second by \_\_\_\_\_; all in favor*
  - Chief is requesting to take E-153 to Circleville's 4<sup>th</sup> of July parade at 9:00 AM  
*Motion to allow the Chief to take E-153 to Circleville's 4<sup>th</sup> of July parade at 9:00 AM made by \_\_\_\_\_, second by \_\_\_\_\_; all in favor*

- Chief is requesting to take E-153 to the Port Jervis parade on 7/13/24  
*Motion to allow the Chief to take E-153 to the Port Jervis parade on 7/13/24 made by \_\_\_\_\_, second by \_\_\_\_\_; all in favor*
- Invoice #0062028 from AAA in the amount of \$2,339.84  
*Motion to pay invoice #0062028 from AAA in the amount of \$2,339.84 made by \_\_\_\_\_, second by \_\_\_\_\_; all in favor*

**TABLED FROM APRIL 2024 MEETING --**

- Invoice #3824 from On Site Apparatus for replacement fuel tank straps for Tanker 149. Total was \$3,289.92 but has been revised to \$2,924.80 (**this item was tabled last month because there was a question of whether a dimmer switch was a duplicate charge**)  
*Motion to pay invoice #3824 from On Site Apparatus in the amount of \$2,924.80 made by \_\_\_\_\_, second by \_\_\_\_\_; all in favor*
- Quote #m8133 from Medical Warehouse in the amount of \$310.00  
*Motion to approve quote #m8133 from Medical Warehouse in the amount of \$310.00 made by \_\_\_\_\_, second by \_\_\_\_\_; all in favor*
- 2024 proposal from Health and Safety Specialists
- Fit test log generated 6/18/24
- Letter from NYSIF regarding workers' compensation insurance
- Information from the State Insurance Fund regarding:
  - rate change
  - terrorism risk insurance program reauthorization act disclosure endorsement
  - catastrophe (other than certified acts of terrorism) premium endorsement
  - New York workers' compensation policyholder notice of right to appeal
- The State Insurance Fund – information pages on policy renewal
- Invoice #3636 from Firefly (retainer 50% of annual fee) dated 1/7/24  
**DISCUSSION NEEDED**  
*Motion to pay invoice #3636 from Firefly in the amount of \$2,375.00 made by \_\_\_\_\_, second by \_\_\_\_\_; all in favor*
- Invoice #3852 from Firefly (payment services annual fee, periodic payment and postage) dated 6/11/24 for \$405.36  
*Motion to pay invoice #3852 from Firefly in the amount of \$405.36 made by \_\_\_\_\_, second by \_\_\_\_\_; all in favor*
- Email from Firefly ... payment processing for one member - CONFIDENTIAL
- Summary statement from NYCLASS as of 5/31/24
- Email from Raffaele Greco of C&D Window Cleaning ... wants to set up date in July

- Website review; reached out to three companies – heard back from two  
Discussion needed ... need to set up date for review sample websites
- Email from Scott Gutkin of Norcom ... will check on our project
- Email from Canon Financial Services ... past due invoices
- Letter from Charles Schwab – confirmation of ACH for our account
- Charles Schwab month statement May 2024

9. Committee updates:

Apparatus Committee – Joe Mazza  
Budget Committee – Ray McNamara  
Buildings and Grounds Committee – Margaret McNamara  
Cancer Bill Committee – Ken Wilson  
Communication Committee – Ray McNamara  
Insurance Committee – Ken Wilson  
LOSAP Committee – Joe Mazza  
Membership/HR Committee – Margaret McNamara  
Policy Committee - Ron Broas  
Records - Andi Broas  
Website - Andi Broas  
NYS Discovery Law – Ray McNamara

10. Request for additions to the agenda

Board members may request additional agenda items, discussion items or requests for information. This will require a motion and a second with a majority approval.

*Motion to end the meeting at \_\_\_\_\_PM made by \_\_\_\_\_, second by \_\_\_\_\_; all in favor*