

## AGENDA

1. Call meeting to order.
2. Pledge of Allegiance
3. Presentations – none
4. Proposed Executive Session – none
5. Old business
  1. Approval of 8/22/24 District meeting minutes  
*Motion made to approve the minutes of the 8/22/24 meeting by \_\_\_\_\_, second by \_\_\_\_\_; all in favor, so carried.*
  2. Pocatello district email – you can log on at mail.pocatellofiredistrict.com
  3. Board policies
  4. LENS program – Ken received updated list; everyone is valid
  5. Code of Ethics – need two members of the public and one fire company or officer member. Joe Mazza & Ron Broas to try to contact Roy (resident) about possibly being on the committee. Cannot hold public meetings until at least Sept. 4<sup>th</sup>. Joe Mazza will try to contact this gentleman. No public meetings until January for now. This item has been tabled. May be able to discuss in April. Ray McNamara will talk to the gentleman for possible May meeting.
6. Communications - public comments on the agenda items
7. Consent agenda -
  - Chief's report
  - Car #2 report
  - Car #3 report (LOSAP)
  - Medical Officer's report
  - President's report

*Motion to accept the Consent agenda made by \_\_\_\_\_, second by \_\_\_\_\_; all in favor, so carried*
8. New business –
  - Treasurer's report  
*RESOLUTION: Be it resolved that the Pocatello Board of Fire Commissioners accept August's Treasurer's report. Motion made by \_\_\_\_\_, second by \_\_\_\_\_; all in favor, so carried*

- Budget schedule:
  - On or before 9/24/24 – proposed budget to be adopted (on or before 21 days before public hearing)
  - 9/25/24 thru 10/16/24 – proposed budget posted to website
  - 9/25/24 – proposed budget given to Town Clerk
  - 10/8/24 – publish notice of budget hearing in newspaper
  - 10/15/24 – public hearing (3<sup>rd</sup> Tuesday in October)
  - 10/24/24 – budget to be adopted at regular Commissioners’ meeting (needs to be adopted on or before 11/4/24)
  - 10/27/24 – adopted budget given to Town Clerk & post on fire district website (within 3 days of budget adoption)
  
- Approval of the proposed budget for 2025  
*Motion to approve the proposed budget for 2025 made by \_\_\_\_\_, second by \_\_\_\_\_; all in favor*
  
- Chief is requesting to take Sq. 153 to the 2<sup>nd</sup> annual Emergency Services Trunk or Treat at the Fire Training Center on 10/27/24 from 1:00 – 4:00.  
*Motion to all the Chief to take Sq. 153 to the 2<sup>nd</sup> annual Emergency Services Trunk or Treat at the Fire Training Center on 10/27/24 from 1:00 – 4:00 made by \_\_\_\_\_, second by \_\_\_\_\_; all in favor*
  
- Invoice #36462 from Westar Tech Services for new condenser for \$4,765.00 (quote was approved at 7/25/24 meeting)  
*Motion to pay invoice #36462 from Westar in the amount of \$4,765.00 made by \_\_\_\_\_, second by \_\_\_\_\_; all in favor*
  
- Invoice #36468 from Westar Tech Services for new HVAC for the hall for \$14,750.00 (quote was approved at 7/25/24 meeting)  
*Motion to pay invoice #36468 from Westar Tech Service in the amount of \$14,750.00 made by \_\_\_\_\_, second by \_\_\_\_\_; all in favor*
  
- Invoice #36503 from Westar Tech Services for electric to new condenser for \$1,785.00  
*Motion to pay invoice #36503 from Westar Tech Services in the amount of \$1,785.00 made by \_\_\_\_\_, second by \_\_\_\_\_; all in favor*
  
- Invoice #00223 from C&D Window Cleaning for powerwashing the exterior of building, interior and exterior cleaning of all windows and door and powerwash/surface clean truck bay cement floor for a cost of \$2,000.00  
*Motion to pay invoice #00223 from C&D Window Cleaning in the amount of \$2,000.00 made by \_\_\_\_\_, second by \_\_\_\_\_; all in favor*
  
- Quote #0036 from C&D Window Cleaning for monthly cleaning of interior and exterior cleaning of all windows and doors at a monthly cost of \$250.00  
*Motion to proceed with quote #0036 from C&D Window Cleaning for interior and exterior cleaning of all windows and doors monthly at a cost of \$250.00 monthly made by \_\_\_\_\_, second by \_\_\_\_\_; all in favor*
  
- Double payment of invoice #1719762 from Healey Chevrolet for \$239.98

- Letter from Garnet Health that a firefighter can return to work full duty at the firehouse without restrictions effective 8/15/24 (date of letter)  
*Motion to allow firefighter to return back to work full duty at the firehouse without any restrictions effective 8/15/24 made by \_\_\_\_\_, second by \_\_\_\_\_; all in favor*
- New member Michael Osborne  
*Motion to accept Michael Osborne as a new member made by \_\_\_\_\_, second by \_\_\_\_\_; all in favor*
- New member Ruben Zepeda Morales  
*Motion to accept Ruben Zepeda Morales as a new member made by \_\_\_\_\_, second by \_\_\_\_\_; all in favor*
- New member William Babcock  
*Motion to accept William Babcock as a new member made by \_\_\_\_\_, second by \_\_\_\_\_; all in favor*
- New member Johnathan Gardner  
*Motion to accept Johnathan Gardner as a new member made by \_\_\_\_\_, second by \_\_\_\_\_; all in favor*
- Mechanicstown is having a wetdown on 10/13/24 from 1:00 PM - 5:00 PM.  
*Motion to take \_\_\_\_\_ to the Mechanicstown wetdown on 10/13/24 made by \_\_\_\_\_, second by \_\_\_\_\_; all in favor*
- Letter from attorneys Thomas, Drohan, Waxman, Petigrow & Mayle for legal fees for fiscal year 2025. Hourly attorney fees increased from \$235.00 to \$245.00, and hourly rate for paralegal services increased from \$110.00 to \$115.00  
*Motion to accept the increase in attorney and paralegal fees from Thomas, Drohan, Waxman, Petigrow and Mayle made by \_\_\_\_\_, second by \_\_\_\_\_; all in favor*
- Quote #RQ0063877 from Eagle Leasing to purchase 40' container at a cost of \$3,850.00  
*Motion to proceed with quote #RQ0063877 from Eagle Leasing to purchase 40' container for \$3,850.00 made by \_\_\_\_\_, second by \_\_\_\_\_; all in favor*
- Account statement from NYCLASS of 9/5/24
- Copy of agreement with TAMCO
- Town of Wallkill Planning Board meeting on 9/4/24 – mention of property on Mt. Hope Road
- Letter from Navitas Credit Corporation for new phone system
- Affidavit of publication for change of date for September 2024 meeting
- Charles Schwab information regarding our investment with ETF Shares

- Charles Schwab monthly statement for August 2024

9. Committee updates:

Apparatus Committee – Joe Mazza  
Budget Committee – Ray McNamara  
Buildings and Grounds Committee – Margaret McNamara  
Cancer Bill Committee – Ken Wilson  
Communication Committee – Ray McNamara  
Insurance Committee – Ken Wilson  
LOSAP Committee – Joe Mazza  
Membership/HR Committee – Margaret McNamara  
Policy Committee - Ron Broas  
Records - Andi Broas  
Website - Andi Broas  
NYS Discovery Law – Ray McNamara

10. Request for additions to the agenda

Board members may request additional agenda items, discussion items or requests for information. This will require a motion and a second with a majority approval.

- Reimbursement to Matt Lacenera for the purchase of truck cleaning supplies for \$66.50  
*Motion to reimburse Matt Lacenera \$66.50 for truck cleaning supplies made by \_\_\_\_\_, second by \_\_\_\_\_; all in favor*

*Motion to end the meeting at \_\_\_\_\_PM made by \_\_\_\_\_, second by \_\_\_\_\_; all in favor*