

MINUTES

1. Meeting was called to order at 6:33 PM. Present were Ron Broas, Stu Carver, Joe Mazza, Pete Casella, Ray McNamara, Margaret McNamara and Andi Broas; absent was Ken Wilson
2. Pledge of Allegiance was recited
3. Presentations – none
4. Proposed Executive Session –
Motion to enter into executive session at 6:33 PM made by Ray McNamara, second by Joe Mazza; all in favor

Motion to enter back into the regular meeting at 6:36 PM made by Margaret McNamara, second by Joe Mazza; all in favor
5. Old business
 1. Approval of 7/25/24 District meeting minutes
Motion made to approve the minutes of the 7/25/24 meeting by Joe Mazza, second by Ray McNamara; all in favor, so carried.
 2. Pocatello district email – you can log on at mail.pocatellofiredistrict.com
 3. Board policies
 4. LENS program – Ken received updated list; everyone is valid
 5. Code of Ethics – need two members of the public and one fire company or officer member. Joe Mazza & Ron Broas to try to contact Roy (resident) about possibly being on the committee. Cannot hold public meetings until at least Sept. 4th. Joe Mazza will try to contact this gentleman. No public meetings until January for now. This item has been tabled. May be able to discuss in April. Ray McNamara will talk to the gentleman for possible May meeting.
6. Communications - public comments on the agenda items
7. Consent agenda -
 - Chief's report
 - Car #2 report
 - Car #3 report (LOSAP)
 - Medical Officer's report
 - President's report
Motion to accept the Consent agenda made by Ray McNamara, second by Margaret McNamara; all in favor, so carried
8. New business –
 - Treasurer's report
RESOLUTION: Be it resolved that the Pocatello Board of Fire Commissioners accept July's Treasurer's report, including a check for \$115.00 FCC annual license and a check for \$239.98 to Healey Chevrolet. Motion made by Margaret McNamara, second by Joe Mazza; all in favor, so carried

- Budget schedule:
 - On or before 9/24/24 – proposed budget to be adopted (on or before 21 days before public hearing)
 - 9/25/24 thru 10/16/24 – proposed budget posted to website
 - 9/25/24 – proposed budget given to Town Clerk
 - 10/8/24 – publish notice of budget hearing in newspaper
 - 10/15/24 – public hearing (3rd Tuesday in October), 7:00 PM-8:00 PM
 - 10/24/24 – budget to be adopted at regular Commissioners’ meeting (needs to be adopted on or before 11/4/24)
 - 10/27/24 – adopted budget given to Town Clerk & post on fire district website (within 3 days of budget adoption)

- Chief would like to purchase two MSA Altair 4X meters at of cost of \$855.00 each, totaling \$1,710.00

Motion to purchase two MSA Altair 4X meters at a cost of \$855.00 each, totaling \$1,710.00 made by Joe Mazza, second by Ray McNamara; all in favor

- Statement from AAA Emergency Supply. There is a credit of \$2,330.44 for double payment of their invoice #60705. We have two outstanding invoices with them:
 - Invoice #62954 for Streamlight 180 haz-lo vehicle mount system with quick release for \$400.00 (\$960.00 plus a trade-in credit of \$560.00)
 - Invoice #62659 for Eagle Air compressor service plus cartridge, filter, oil, etc. in the amount of \$1,367.75

Motion to pay AAA invoice #0062954-IN in the amount of \$400.00 using part of the \$2,330.44 credit made by Margaret McNamara, second by Ray McNamara; all in favor

Motion to pay AAA invoice #0062659-IN in the amount of \$1,367.75 using part the \$2,330.44 credit made by Margaret McNamara, second by Ray McNamara; all in favor

This will leave a credit balance with AAA of \$562.69.

- Letter from McNeil & Co. – claim #10460216 has been closed
- NYS Workers’ comp insurance loss cost rates decrease for the coming year
- Return to work for firefighter effective 8/28/24

Motion to allow firefighter to return to work, per the doctor’s letter, made by Ray McNamara, second by Margaret McNamara; all in favor

- Charles Schwab month statement for July 2024

9. Committee updates:

Apparatus Committee – Joe Mazza
Budget Committee – Ray McNamara
Buildings and Grounds Committee – Margaret McNamara
Cancer Bill Committee – Ken Wilson
Communication Committee – Ray McNamara

Insurance Committee – Ken Wilson
LOSAP Committee – Joe Mazza
Membership/HR Committee – Margaret McNamara
Policy Committee - Ron Broas
Records - Andi Broas
Website - Andi Broas
NYS Discovery Law – Ray McNamara

10. Request for additions to the agenda

Board members may request additional agenda items, discussion items or requests for information. This will require a motion and a second with a majority approval.

Fixed asset capitalization policy

Motion to accept the fixed asset capitalization policy made by Ray McNamara, second by Margaret McNamara; all in favor

Proposed budget workshops:

9/5/24 6:30 PM

9/10/24 6:30 PM

New member Mike Osborne

Motion to accept Mike Osborne as new member made by Joe Mazza, second by Ray McNamara; Ron Broas voted yes, Margaret McNamara voted no

Cleaning apparatus for County parade 9/28/24

Motion to spend a maximum of \$500 to clean the apparatus for the OCVFA County parade on 9/28/24 made by Ray McNamara, second by Margaret McNamara; all in favor

Date change for September 2024 Commissioners' meeting

Motion to change the 9/26/24 Commissioners' meeting to 9/24/24 made by Margaret McNamara, second by Joe Mazza; all in favor

Motion to end the meeting at 7:09 PM made by Margaret McNamara, second by Ray McNamara; all in favor