

## MINUTES

1. Meeting was called to order at 6:30 PM. Present were Ron Broas, Joe Mazza, Stu Carver, Pete Casella, Ken Wilson, Margaret McNamara, Ray McNamara, and Andi Broas
2. Pledge of Allegiance was recited
3. Presentations – none
4. Proposed Executive Session –  
*Motion to enter into executive session at 6:31 PM made by Joe Mazza, second by Margaret McNamara; all in favor*  
  
*Motion to enter back into the regular meeting at 7:18 PM made by Joe Mazza, second by Ray McNamara; all in favor*
5. Old business
  1. Approval of 8/22/24 District meeting minutes  
*Motion made to approve the minutes of the 8/22/24 meeting with change made by Ray McNamara, second by Margaret McNamara; all in favor, so carried.*
  2. Pocatello district email – you can log on at mail.pocatellofiredistrict.com
  3. Board policies
  4. LENS program – Ken received updated list; everyone is valid
  5. Code of Ethics – need two members of the public and one fire company or officer member. Joe Mazza & Ron Broas to try to contact Roy (resident) about possibly being on the committee. Cannot hold public meetings until at least Sept. 4<sup>th</sup>. Joe Mazza will try to contact this gentleman. No public meetings until January for now. This item has been tabled. May be able to discuss in April. Ray McNamara will talk to the gentleman for possible May meeting.
6. Communications - public comments on the agenda items
7. Consent agenda -
  - Chief's report
  - Car #2 report
  - Car #3 report (LOSAP)
  - Medical Officer's report
  - President's report  
*Motion to accept the Consent agenda made by Ray McNamara, second by Margaret McNamara; all in favor, so carried*
8. New business –
  - Treasurer's report  
*RESOLUTION: Be it resolved that the Pocatello Board of Fire Commissioners accept August's Treasurer's report. Motion made by Margaret McNamara, second by Joe Mazza; all in favor, so carried*

- Budget schedule:
  - On or before 9/24/24 – proposed budget to be adopted (on or before 21 days before public hearing)
  - 9/25/24 thru 10/16/24 – proposed budget posted to website
  - 9/25/24 – proposed budget given to Town Clerk
  - 10/8/24 – publish notice of budget hearing in newspaper
  - 10/15/24 – public hearing (3<sup>rd</sup> Tuesday in October), 6:30 – 7:30
  - 10/24/24 – budget to be adopted at regular Commissioners’ meeting (needs to be adopted on or before 11/4/24)
  - 10/27/24 – adopted budget given to Town Clerk & post on fire district website (within 3 days of budget adoption)
  
- Approval of the proposed budget for 2025  
*Motion to approve the proposed budget for 2025 made by Joe Mazza, second by Ray McNamara; all in favor*
  
- Chief is requesting to take Sq. 153 to the 2<sup>nd</sup> annual Emergency Services Trunk or Treat at the Fire Training Center on 10/27/24 from 1:00 – 4:00.  
*Motion to all the Chief to take Sq. 153 to the 2<sup>nd</sup> annual Emergency Services Trunk or Treat at the Fire Training Center on 10/27/24 from 1:00 – 4:00 made by Joe Mazza, second by Ray McNamara; all in favor*
  
- Invoice #36462 from Westar Tech Services for new condenser for \$4,765.00 (quote was approved at 7/25/24 meeting)  
*Motion to pay invoice #36462 from Westar in the amount of \$4,765.00 made by \_\_\_\_\_, second by \_\_\_\_\_; all in favor*  
 This was already approved last month
  
- Invoice #36468 from Westar Tech Services for new HVAC for the hall for \$14,750.00 (quote was approved at 7/25/24 meeting)  
*Motion to pay invoice #36468 from Westar Tech Service in the amount of \$14,750.00 made by \_\_\_\_\_, second by \_\_\_\_\_; all in favor*  
 This was already approved last month
  
- Invoice #36503 from Westar Tech Services for electric to new condenser for \$1,785.00  
*Motion to pay invoice #36503 from Westar Tech Services in the amount of \$1,785.00 made by \_\_\_\_\_, second by \_\_\_\_\_; all in favor*  
 This was already approved last month
  
- Invoice #00223 from C&D Window Cleaning for powerwashing the exterior of building, interior and exterior cleaning of all windows and door and powerwash/surface clean truck bay cement floor for a cost of \$2,000.00  
*Motion to pay invoice #00223 from C&D Window Cleaning in the amount of \$2,000.00 made by \_\_\_\_\_, second by \_\_\_\_\_; all in favor*  
 This was already approved last month

- Quote #0036 from C&D Window Cleaning for monthly cleaning of interior and exterior cleaning of all windows and doors at a monthly cost of \$250.00  
*Motion to proceed with quote #0036 from C&D Window Cleaning for interior and exterior cleaning of all windows and doors monthly at a cost of \$250.00 monthly made by \_\_\_\_\_, second by \_\_\_\_\_; all in favor*  
 No vote
- Double payment of invoice #1719762 from Healey Chevrolet for \$239.98
- Letter from Garnet Health that a firefighter can return to work full duty at the firehouse without restrictions effective 8/15/24 (date of letter)  
*Motion to allow firefighter to return back to work full duty at the firehouse without any restrictions effective 8/15/24 made by Ray McNamara, second by Margaret McNamara; all in favor*
- New member Michael Osborne  
*Motion to accept Michael Osborne*  
*Joe Mazza – yes*  
*Ron Broas – yes*  
*Ken Wilson – yes*  
*Ray McNamara – no*  
*Margaret McNamara – no*  
*Motion passes*
- New member Ruben Zepeda Morales  
*Motion to accept Ruben Zepeda Morales as a new member*  
*Margaret McNamara – yes*  
*Ray McNamara – yes*  
*Ken Wilson – yes*  
*Joe Mazza – yes*  
*Ron Broas – yes*  
*Motion passes*
- New member William Babcock  
*Motion to accept William Babcock as a new member*  
*Joe Mazza – yes*  
*Margaret McNamara – yes*  
*Ray McNamara – yes*  
*Ken Wilson – yes*  
*Ron Broas – yes*  
*Motion passes*
- New member Johnathan Gardner  
*Motion to accept Johnathan Gardner as a new member*  
*Joe Mazza – yes*  
*Ray McNamara – yes*  
*Margaret McNamara – yes*  
*Ken Wilson – yes*  
*Ron Broas – yes*  
*Motion passes*

- Mechanicstown is having a wetdown on 10/13/24 from 1:00 PM - 5:00 PM.  
*Motion to take Squad 153 to the Mechanicstown wetdown on 10/13/24 made by Joe Mazza, second by Ray McNamara; all in favor*
- Letter from attorneys Thomas, Drohan, Waxman, Petigrow & Mayle for legal fees for fiscal year 2025. Hourly attorney fees increased from \$235.00 to \$245.00, and hourly rate for paralegal services increased from \$110.00 to \$115.00  
*Motion to accept the increase in attorney and paralegal fees from Thomas, Drohan, Waxman, Petigrow and Mayle made by Joe Mazza, second by Ray McNamara; all in favor*
- Quote #RQ0063877 from Eagle Leasing to purchase 40' container at a cost of \$3,850.00  
*Motion to proceed with quote #RQ0063877 from Eagle Leasing to purchase 40' container for \$3,850.00 made by \_\_\_\_\_, second by \_\_\_\_\_; all in favor*  
**TABLE FOR OCTOBER MEETING**
- Account statement from NYCLASS of 9/5/24
- Copy of agreement with TAMCO – **TABLE FOR OCTOBER MEETING**
- Town of Wallkill Planning Board meeting on 9/4/24 – mention of property on Mt. Hope Road
- Letter from Navitas Credit Corporation for new phone system
- Affidavit of publication for change of date for September 2024 meeting
- Charles Schwab information regarding our investment with ETF Shares
- Charles Schwab monthly statement for August 2024

9. Committee updates:

Apparatus Committee – Joe Mazza

Budget Committee – Ray McNamara

Buildings and Grounds Committee – Margaret McNamara – Ray McNamara will look into putting concrete poles around HVAC outside

Cancer Bill Committee – Ken Wilson

Communication Committee – Ray McNamara

Insurance Committee – Ken Wilson

LOSAP Committee – Joe Mazza

Membership/HR Committee – Margaret McNamara – voted in 5 people

Policy Committee - Ron Broas

Records - Andi Broas

Website - Andi Broas

NYS Discovery Law – Ray McNamara

10. Request for additions to the agenda

Board members may request additional agenda items, discussion items or requests for information. This will require a motion and a second with a majority approval.

- Reimbursement to Matt Lacenera for the purchase of truck cleaning supplies for \$66.50  
*Motion to reimburse Matt Lacenera \$66.50 for truck cleaning supplies made by Margaret McNamara, second by Ray McNamara; all in favor*

*Motion to have an addition to the agenda made by Margaret McNamara, second by Ray McNamara; all in favor*

Stu Carver has a donation of medical supplies from the County. The packs can go on 153 and 146

*Motion to accept the donation from the County of medical supplies made by Ray McNamara, second by Margaret McNamara; all in favor*

New member Michael Thompson

*Motion to accept Michael Thompson as a new member*

*Ray McNamara – yes*

*Margaret McNamara – yes*

*Ron Broas – yes*

*Joe Mazza – yes*

*Ken Wilson – yes*

*Motion passes*

Ron Broas couldn't get service on our current phones. We still have to pay them through February 2025. Someone from TAMCO should be calling back. We might need to have a special meeting on it.

There will be a meeting on 10/16/24 at 7:00 PM to review LOSAP

*Motion to end the meeting at 8:02 PM made by Margaret McNamara, second by Ray McNamara; all in favor*